



# Workbook I Complete

South Kent Wind  
Community Liaison Committee

South Kent Wind Community Liaison Committee November 14, 2012

*On November 14, 2012, volunteers for the South Kent Wind (SKW) Community Liaison Committee (CLC) met at St. Mary's Hall in Blenheim, Ontario. Results of the discussion are summarized in this workbook as a record of the conversation and as launching point for our continued discussions and meetings.*

## Objectives

Our objectives for the evening were as follows:

- Get to know each other
- Understand function of the CLC and our roles
- Learn about the Project and the construction process
- Discuss concerns within the community related to construction, operation and decommissioning of the Project

## Agenda

- Welcome and Introductions
- Purpose and Guiding Principles of the CLC
- SKW Project Background Update
- Role and Commitment of CLC members and SKW
- CLC Terms of Reference Review and Discussion

**Much of this first meeting will be directed at confirming the role on the CLC, including commitment of the CLC members and the interface with the broader community.**

**Based on this feedback, a Terms of Reference will be prepared for discussion.**

# MEETING #1 ATTENDANCE

## Attendees

Daniel Joseph Amerlinck—Participating Landowner  
Gary Brooking—Neighbouring Landowner  
Ken Chittim—Neighbouring Landowner  
Andrew Duquette—Neighbouring Landowner  
Gordon Fadden—Neighbouring Landowner  
Carol Foster—Union Gas Limited  
Lynn Girty—Neighbouring Landowner  
Manley Jackson—Participating Landowner  
Dean Jacobs—Consultation Manager, Walpole Island First Nation  
Ryan Jacques—Planner, Municipality of Chatham-Kent  
Kevin Kerulcin—Participating Landowner  
Chris Maskell—Neighbouring Landowner  
Angela Maskell—Neighbouring Landowner  
Herbert McDougall—Neighbouring Landowner  
Tom O'Shea—Local Business Owner  
Jamie Pickering—Neighbouring Landowner-  
President of Blenheim Community Task Force  
Marion Smith—Airport Manager, C-K Municipal Airport  
Wayne Thomson—Participating Landowner  
Gary Zavitz—Friends of Wind Ontario

## Regrets

Doug Anderson—Neighbouring Landowner  
Glenn Anderson—Operations Manager, Talbot Wind Farm  
Fallon Burch—Chippewas of the Thames First Nation  
John Cofell—Neighbouring Landowner  
Linda Crow—Neighbouring Landowner  
Mabel Mosley—Neighbouring Landowner  
Stanley P Mosley—Neighbouring Landowner  
Wayne Myers—Neighbouring Landowner  
Walter Spence—Participating Landowner

## South Kent Wind Team

Pat Murray—Stake Holder Relations  
Beth O'Brien—Government Affairs & Public Relations, Pattern Energy  
Colin Edwards—Senior Developer Canada, Pattern Energy  
Frank Davis—Counsel, Pattern Energy  
Kim Sachtelban—Development & Market Analysis Manager, Pattern Energy  
Alex Dejanovic—Land Manager, Pattern Energy  
Stan Gray—Sr. Developer-Transmission, Pattern Energy  
Dayna Lovell-MacMullin—Site HSQE Manager

## Dillon Consulting Limited

Karla Kolli—Facilitator  
Bruce McAllister—Notes

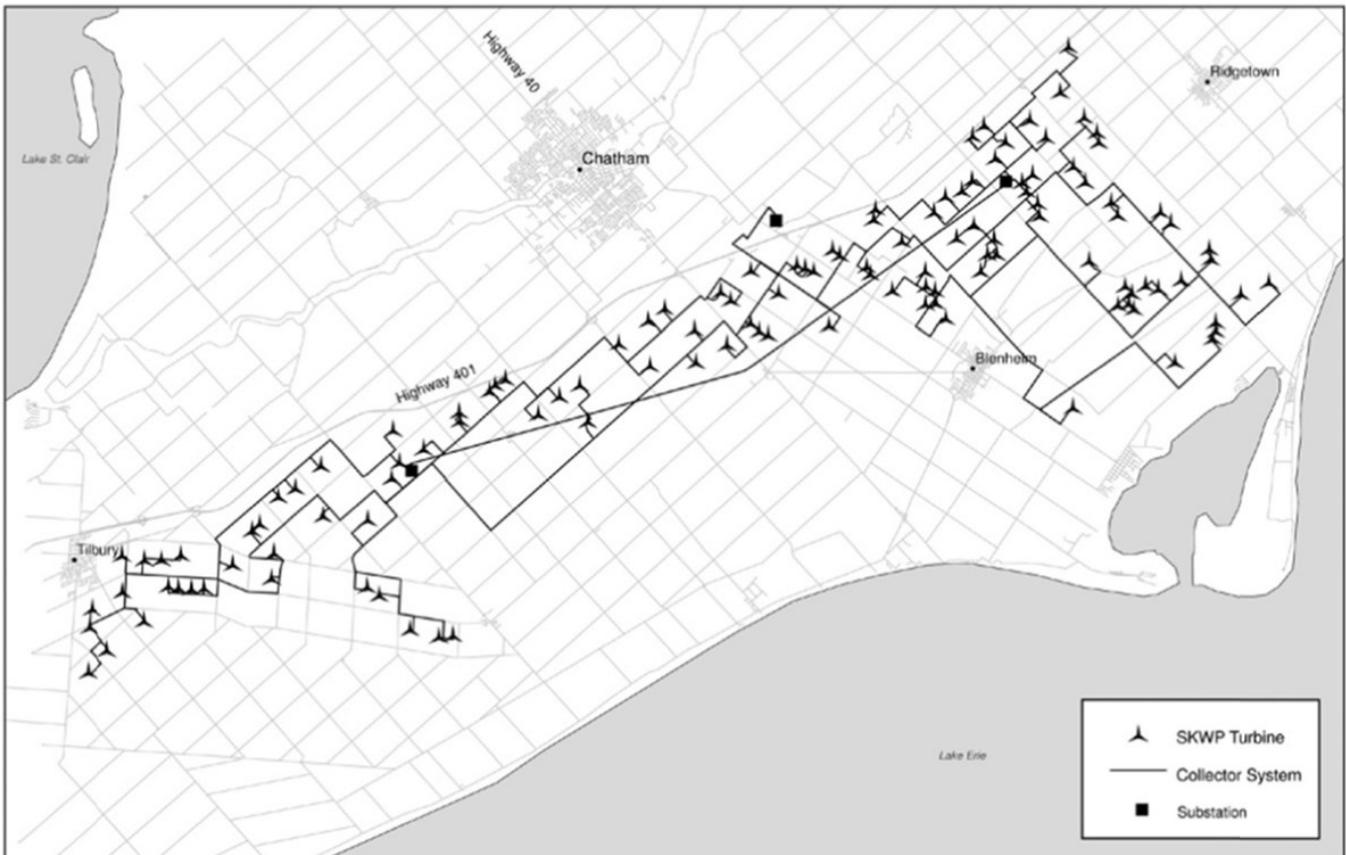
## How did we get here?

South Kent Wind LP (SKW) received the Renewable Energy Approval (REA) for the South Kent Wind Project (the Project) on June 15, 2012 and is forming a Community Liaison Committee (CLC). The formation of a CLC for the construction, operation, and decommissioning phases of the Project reflects a continuation of positive interaction with the community developed during the approval process.

The Project is located in the Municipality of Chatham-Kent, south of Highway 401 between the communities of Tilbury and Ridgely, as indicated on the key map below. The Project is a 270 MW wind energy project consisting of 124 operational wind turbines, along with supporting infrastructure, which includes access roads, construction and turnaround areas and buried and/or overhead collection/transmission lines. The collection/transmission system will include a 230 kV transmission line and two (2) substations, in order to connect to the Chatham Switching Station.

The Project will create approximately 300 jobs During construction and approximately 20 permanent positions, in addition to contracting the services of many local businesses. The Project will also generate an estimated \$800,000 in annual tax revenue, supporting the Municipality of Chatham-Kent. Through a Community Benefits Program, SKW will also support various community causes over the life of the Project.

## Study Area

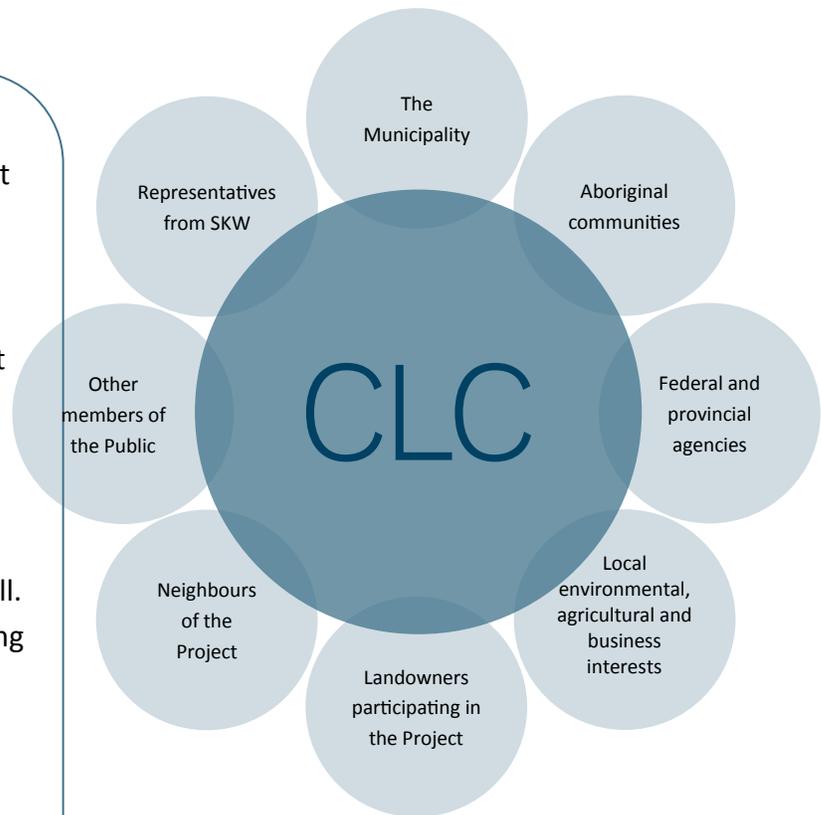


# Let's Talk about the CLC

## Who are we?

Membership on the CLC is intended to reflect a mix of voices and interests – that is what will help us better understand different perspectives. Notices were posted in four local papers and approximately 2700 invitations were sent out to stakeholders living in the study area or with a potential interest in the project. Approximately 28 people expressed interest in participating and were invited to the meeting via phone call. At the meeting, we identified the following as potential additional participants:

- Local public health (i.e. Health Unit)
- Ministry of Natural Resources
- Local real estate professional



## What is our purpose and Why are we here?

Consultation with the community is an important part of the Renewable Energy Approval work that has been completed.

It is equally important that SKW and the community work together during the construction, operation, and decommissioning of the Project; **it's about being good neighbours to each other.**

The focus of the CLC is to provide a place for discussion of community issues and concerns related to the construction and operation of the Project. Specifically, the terms and conditions of approval state that the CLC shall:

- Provide two-way communications between SKW and members of the public with respect to issues relating to the construction, operation, and decommissioning of the facility.
- Provide a forum for SKW to provide regular updates on, and to discuss issues or concerns relating to the construction, operation, and decommissioning of the facility with members of the public.
- Ensure that any issues or concerns resulting from the construction, operation, and decommissioning of the facility are discussed and communicated to SKW.

We want the CLC to be guided by principles of **collaboration** and **problem solving, resolution** of issues, **mitigation** of impacts, and encouraging the **use of best practices** in the areas of health, safety, and the environment.

It is not anticipated that the CLC will have decision-making authority, but will act in an advisory capacity.

What does a successful CLC look like to you?	How can we achieve it?
<ul style="list-style-type: none"> <li>• Meaningful, ongoing participation</li> <li>• Input into decisions that directly affect the community</li> <li>• Identification of construction, operation and decommissioning issues and seek resolution</li> <li>• Information exchange about the Project and the community</li> <li>• Open and respectful conversation</li> </ul>	<p><i>There was general agreement with the points as presented.</i></p> <p><i>There was consensus from the CLC members that they believe their role should be to liaise with the community through the various forums/organizations/community groups that members are involved with. Therefore, they should be provided with timely, accurate information to be able to share with other members of the public.</i></p> <p><i>The CLC would also serve as a forum to bring back issues from the community that may arise.</i></p> <p><i>It was suggested that the CLC should clearly define what the mandate/objectives of the Committee will be going forward along with some key performance measures. This could be done as part of the Terms of Reference that will be established.</i></p> <p><i>Appreciation was noted that a professional facilitator was being provided for the CLC Meetings and that the key decision makers from SKW are at the table.</i></p> <p><i>It was suggested that the CLC should clearly define what the mandate/objectives of the Committee will be going forward along with some key performance measures. This could be done as part of the Terms of Reference that will be established.</i></p> <p><i>It was noted that it is understood that the CLC does not have decision-making power, but appreciate having input into decisions and from being available to learn from each other.</i></p>

## How do we want to work together?

CLC members agreed to the following principles as we conduct our meetings and interact with each other.

- Start on time and end on time
- Respect the agenda
- Participate
- Listen to each other
- Use respectful language
- Only one person should be speaking at a time (limit side conversations)
- Come to the meeting prepared
- Liaise within your community
- LOL (laughter is welcome... as long as it's not at anyone's expense)

Introduction of these principles led to the following discussion:

- *Consideration should be given as to how the Committee might entertain input from other members of the public that may wish to address the CLC to bring issues forward at future meetings.*

# What's happening on the South Kent Wind Project?

## **Project Update from SKW Project Team (SKW)**

- *Chatham-Kent has a very good wind regime and is probably the most wind-friendly community in Ontario. The SKW team has gotten to know the community very well. The Renewable Energy Approval (REA) was given by the Ministry of Environment (MOE) in June of this year. The REA was appealed to the Environmental Review Tribunal (ERT) and this process is almost complete with a final decision to be rendered by December 28. This is a critical date with regard to project financing and the hope is to close financing within the next 2 months with construction to commence shortly thereafter.*
- *SKW is very committed and the community will see continuity with SKW Project Team members going forward as the Project moves into construction and operation. SKW is looking forward to open two-way communication and being a good member of the community is the goal. This Project is in a very populated area compared to other wind projects with a significant number of landowners and a very large project area. There will be over 300 workers on site during construction and issues do arise, so SKW definitely wants community input and feedback.*
- *There are numerous environmental commitments that have been made, which are also conditions of the REA approval (both mitigation and monitoring).*
- **Construction**
  - *Will begin with civil aspects (any necessary clearing, road construction, foundations, cabling).*
  - *All cabling will be underground where possible, with the exception of the high voltage transmission lines.*
  - *Turbine components are scheduled to start arriving in June 2013 and will come in 3 components (blades, towers and nacelles). Towers are coming from a factory in Windsor. Blades are coming from a new facility in Tillsonburg. Delivery period will be 5-6 months (end of June-Dec., 2013) with one delivery per business day. This time period will be the most disruptive period to the community.*
  - *Commercial Operation Date (COD) for the Project is likely to be March of 2014. The goal for construction is the end of 2013.*

# What's happening on the South Kent Wind Project?

## **Project Update from SKW Project Team (SKW) Continued**

- *Details on the project can be found on the SKW website [http://www.southkentwind.com/project\\_documents.html](http://www.southkentwind.com/project_documents.html). All of the Project documents can be found here. The REA Approval and Project Description Report are recommended for CLC Members to review as they both give an good overview. There are also various studies/reports that have been prepared with regard to health and property value impacts. A summary document for both will be provided to CLC Members.*
- *SKW expects that a mechanism will need to be developed to provide CLC feedback to the construction partners. RES Canada LP has been selected as the Engineering, Procurement and Construction (EPC) contractor and Siemens is the logistics contractor responsible for turbine delivery. Various local contractors will also be working on the project, including concrete delivery. It is anticipated that all concrete can be supplied locally with no need for batching plants. Project Team members from RES and Siemens realize they need to be out front in the community and are keen to participate in future CLC meetings.*
- *SKW currently has a strong local presence and has funded various local special events, charities, etc. and will continue to do so. In the next couple of months SKW will announce the details regarding their Community Benefit Fund, which is intended to benefit the community at large.*
- *Summaries of the various literature regarding health impacts reporting and impacts on property values will be provided to CLC Members.*
- *Link to the project documents on the SKW Website highlighting the Renewable Energy Approval and the Project Description Report to give members a basic overview of the project. These documents can be found here: [http://www.southkentwind.com/project\\_documents.html](http://www.southkentwind.com/project_documents.html)*

# Issues, Concerns and Responses

Members were asked to share what issues they and their neighbours have regarding the project. A summary of the discussion is provided below for construction, operation, and decommissioning.

- **Construction**

- *It was noted that one issue that has come up was the suggestion that increased traffic in the neighbourhoods has created stress in children.*
- *To lessen traffic impacts it was suggested that deliveries be timed to avoid school bus schedules and push to accept deliveries later in the day.*
- *Might consider the use of Aboriginal police forces to assist as escorts for deliveries.*
- *Staging of construction. SKW is still looking into how construction will actually be staged.*
- *Cabling—all cabling will be underground, where possible, except for high-voltage transmission lines.*
- *It was noted that the Highway 401/40 interchange will be closed soon for a significant amount of time for re-construction.*

- **Operation/Maintenance**

- *What is the liability and who looks after maintenance i.e. is the landowner responsible? SKW will remain responsible for all aspects of turbine operation and maintenance for the life of the project. The Siemens' 2.3 MW turbine has an outstanding track record. Operations is very important as the first 10 years is generally capital and the final 10 years of operations represent the returns on the investment; therefore, operational efficiency is extremely important.*
- *It was asked whether local people will be involved in maintenance. The intent is most definitely to hire local people for both construction and maintenance. SKW will be hosting a job fair in the community in early 2013.*
- *What is the intention for lighting? At minimum, SKW will have shades to reduce the impact. The Talbot project has been installed with sensor lighting as a test project. The cost is approximately a half million to install shades vs. 5 to 6 times more for sensors. SKW would like to hear from the community as to what is the best option. Installing shades would leave more to spend on other community benefits. It was noted that the shades seem to be well received in the community. It was also noted that the C-K Airport is having issues with the sensor lighting and at this point would not support using the sensors. From a pilot perspective, they would prefer the lights be on at all times as they are not using the most sophisticated equipment.*

# Issues, Concerns and Responses

- **Decommissioning**

- *SKW has obligations in their permits for proper decommissioning, which includes removal of all components except foundations. Logically and more likely, it is anticipated that the sites would be upgraded in the future since they are now permitted.*

**What issues do you anticipate as we move forward?**

- *CLC noted that communication with the community is the key in reducing issues. The use of local media is encouraged. The Communication Plan that the Windsor-Essex Parkway is using regarding construction was brought up as a good example.*

**How can we best be kept informed of the issues you hear?**

- *Issues should be brought directly to SKW through Pat Murray to prevent delays in responding to issues. Issues raised will be discussed at the CLC.*

**What can we do to help you get information out about the Project and to keep the community informed?**

- *Pat Murray at the SKW Blenheim Office will be main point of contact for CLC Members. It is important that information that needs to get out to the community be done in a straightforward easy to understand manner.*
- *For communication purposes, the following requests for confirmation may be sent to CLC members:*

**Contact for CLC and Public Inquiries:**

Pat Murray  
 South Kent Wind  
 PO Box 1630  
 57 Talbot Street West  
 Blenheim, Ontario NOP 1A0  
 519-676-0237  
 pat.murray@patternenergy.com

- *From those that attended the first meeting that they do wish to be formal CLC members and the manner in which they wish to be contacted and provided information for upcoming regarding meetings i.e. electronically, mail, phone.*
- *That CLC members are okay to share their contact info with the group.*
- *That CLC members are okay to be listed on the South Kent Wind Project web site as a CLC member.*

## When and Where will we meet?

The CLC has been established for a minimum period of two years. CLC meetings shall be open to the general public however it is intended that the discussion be among those who are committee members only. SKW will provide administrative support for the meetings including providing meeting space, agendas and meeting records, and taking care of any photocopying needs.

At this point, we anticipate meeting at least **5 times over the next year**, as follows :

Meeting 1 (November 14, 2012): Introduction and Purpose of the CLC

Meeting 2 (February 6, 2013)

Meeting 3 (May 22, 2013 *tentative*)

Meeting 4 (August 21, 2013 *tentative*)

Meeting 5 (November 20, 2013 *tentative*)

Are there things happening in your community we should be aware of that could conflict with this schedule and do you have any concerns with the proposed timing?

– It

*was noted that the first couple of weeks of January, 2013 should be avoided because of various agricultural events that are planned that would pose a conflict to some members.*

- *It was agreed that Wednesday night seems to work best for the majority of CLC Members and that the 3rd Wednesday of the month would work best.*
- *It was suggested that the next meeting be moved up into January as construction is anticipated to begin early in 2013. Wednesday, January 16 or 23 were the suggested meeting dates.*
- *Meetings would run from 7:00-9:00 pm and at least 10-14 days notice for a CLC meeting should be sufficient.*
- *Future meeting dates will be discussed at upcoming meetings.*